

## **CHIEF EDUCATION OFFICER**

### **Chief Education Officer**

#### **As Chief Education Officer**

- I. To determine operational issues relating to: Education Resources and Planning , including Early Years Integration; 21CS Capital Programme; Education Business; School Admissions & Appeals; Service Development; Outdoor Education Advisor
- II. To determine the pattern of operational services within the service area, ensuring that systems are in place to monitor the quality and effectiveness of services.
- III. To determine arrangements for governance, strategic direction and operational management in the service area
- IV. To determine circumstances in which to make formal representations to a governing body, on behalf of the Authority, about the performance of a head teacher.
- V. To determine appointments of persons recommended or accepted for appointment by governing bodies to fill teaching posts in schools unless the person so recommended does not meet any staff qualification requirements applicable to the post.
- VI. To conclude upon determinations of governing bodies of schools relating to the potential dismissals and any subsequent appeals against such dismissals, which are within the Authority's powers to determine.
- VII. To determine adjustments to designated areas of individual schools for admission purposes. Significant adjustments will be determined by the Cabinet Member.
- VIII. To determine Instruments of Government for School Governing Bodies.
- IX. To determine any action to be taken by the Local Authority in response to a report following an inspection of any school, including the appointment of additional governors , and the removal of those additional governors
- X. To take any necessary action to prevent or to address a breakdown in discipline at any school
- XI. To determine the name of a school, taking account of any proposals by the governing body.

- XII. To determine appointments to temporary governing bodies only (Permanent appointments are to be made using the agreed procedures).

### **Improvement and Inclusion**

- I. To determine a pattern of provision for education otherwise than at school.
- II. To determine any action to be taken in relation to the education of children looked after by the local authority.
- III. To determine any advice or guidelines to schools on all matters regarding attendance, special educational needs, exclusions and equal opportunity issues
- IV. To exercise the powers and duties of the authority in relation to children's employment
- V. To determine applications for free school meals
- VI. To determine applications for other benefits available to eligible families, including free transport to schools outside of the Council's agreed policies.
- VII. To determine Instruments of Government for School Governing Bodies.

### **Education Achievement Service**

To determine any operational issues arising from decisions taken by the Education Achievement Service

### **Attendance at School**

- I. To exercise the powers and duties of the Authority in respect of children excluded from school and to determine suitable arrangements for the continuing education of pupils who are excluded or otherwise unable to attend school.
- II. To authorise any proceedings necessary to enforce any enactment relating to the non-attendance of pupils at school, or education other than at school.
- III. To determine the allocation of Education Welfare Officers to schools

- IV. To undertake the powers and duties of the Authority under Section 36 of the Children Act 1989 regarding Education Supervision Orders and any subsequent statutory powers
- V. To determine patterns for home to school transport with agreed policies.
- VI. To determine appropriate transport arrangements in accordance with the Authority's policies

### **Special Educational Needs**

- I. To determine arrangements for children to be assessed in accordance with the requirements of the Education Acts, to secure the special educational provision which should be made for them and to maintain and review statements of special educational need in accordance with any regulations concerning these.
- II. To determine out of County placements for children with special needs
- III. To determine the pattern of specialist education for pupils with special educational needs.
- IV. To determine special needs funding arrangements.
- V. To determine appropriate arrangements for support parents under the Education Act Provisions.

### **Curriculum and School Standards**

- I. To exercise the responsibility of the Authority for securing school improvement, including the setting of targets.
- II. To determine the pattern of in-service training and such other support for school staff and governors as appropriate.
- III. In accordance with arrangements approved by the Secretary of State to determine complaints concerning alleged failures of schools to comply with the National Curriculum, including in conjunction with the Newport SACRE, the requirements for religious education and collective worship, and the arrangements for statutory assessment and moderation of the National Curriculum.
- IV. To determine whether application is to be made to the Secretary of State to direct that a Local Authority maintained school be authorised to conduct curriculum experiments outside the National Curriculum

- V. In the case of foundation schools to exercise any advisory rights relating to the appointment of head teachers, deputy head teachers or other teaching or ancillary staff conferred by agreement or legislation.
- VI. To determine the appointment of Schools Clerks
- VII. To exercise the powers and duties under the School Teacher (Appraisal) Regulations 1991 in respect of head teachers.
- VIII. To determine action to be taken arising from reports by the schools inspectorate, following discussion with appropriate governors and the head teacher.
- IX. To determine processes for target setting in schools.
- X. To determine methods to ensure the implementation of any ICT Project or other curriculum developments in schools.
- XI. To determine the methodology to be used in relation to literacy, numeracy or similar initiatives.
- XII. To exercise the powers of the Local Education Authority in respect of the Licensed Teacher Scheme.

### **As Head of Service**

To determine operational issues relating to:

- Education Resources and Planning , including Early Years; Education Business; and Business Development and contracts;
- Engagement and Learning, including the Music Service; GEMMS and Education Welfare services
- Inclusion Services , including Education Psychology the Cylchdro centre and Improvement advice services; and

### **General**

To determine matters relating to Human Resources, tenders, finance, land and buildings, operational plans and legal agreements relating to this service area and as contained in the general delegation of powers to all Heads of Service set out in Part 1 of this scheme of delegation